

03/03/2026

[REDACTED]

[REDACTED]

[REDACTED]

Dear [REDACTED]

Official Information request and response

Thank you for your request under the Official Information Act ("OIA") dated 26th February 2025.

You have requested the following information in relation to all properties occupied, owned, or leased by our organisation, where cleaning, security, and/or catering services are provided:

1. *The physical address of the property and the total leased or occupied floor area (in square metres).*
2. *Where cleaning services, security services (including guarding or concierge services), or catering services are delivered by an external contractor:*
 - a. *the name of the contract provider;*
 - b. *the contract start and expiry dates; and*
 - c. *the total NZD value of the contract and the period to which that value relates (e.g. annual or total contract value).*
 - d. *the headcount of staff assigned to perform the work*.*
3. *Where cleaning services, security services, or catering services are delivered by staff directly employed by the agency, the headcount of staff* and their employment arrangement (e.g. permanent, fixed-term, casual).*

** Where staff headcount cannot be provided at a property level, please provide the total headcount for those services across the organisation (where possible).*

Our response:

The Retirement Commission is a small entity and does not have any contracts for security or catering services. We do have cleaning service contracts. These are detailed below:

Physical address	70 The Terrace, Wellington	19 Victoria Street West, Auckland
Provider	Jani-King (NZ) Limited	The Ecopro Cleaning Co
Contract start and expiry date	28/03/2023. 1 year renewing term.	03/11/2020. Scope reviewed March 2023. Initial 12 month period, rolling monthly, 1 month notice period.
Current total NZD per annum (GST Excl)	\$6,703.20	\$14,352

Headcount	Unable to be established	Unable to be established
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You have the right to refer this response to the Ombudsman if you are dissatisfied with it. More information on how to do this is [here](#). Te Ara Ahunga Ora proactively releases information in accordance with the Government's commitment to the Open Government Partnership National Action Plan. This includes publishing responses to requests for information under the OIA. Please note that this response (with your name removed) will be published on the Te Ara Ahunga Ora website shortly and will remain on our website for 12 months.

Thank you for your interest in our work.

Yours sincerely



Jane Wrightson

RETIREMENT COMMISSIONER / MANA AHUNGARUA

